



## My Students Progress



My Students Progress is the school tuition and grades program. The website is [msp.mystudentsprogress.com](http://msp.mystudentsprogress.com).

### **Logging In:**

Previous enrolled parents, your login is the same as previous years.

New parents: Each parent/guardian that has given the school an email address will be sent a reset password email after orientation. Please follow the link in the email to set up your password. If at any point, you need an email sent to reset your password, please call the school or ask any teacher. The new email will be sent within a day or two of your request.

### **Payments:**

Tuition and fees can be paid online at [msp.mystudentsprogress.com](http://msp.mystudentsprogress.com).

Approximately 10 days before a fee or tuition is due, it will be pushed into your cart. ACH or credit/debit cards are accepted. Auto-pay is an available option. The school does absorb all service fees regarding any payments online. Fees do not allow for partial payments or allow you to deselect them when checking out.

Payment history and tuition summary is available on the website.

If you would like to pay any fees or tuition ahead of time, please call the school office. Within a day or two, the items you requested will be pushed to your cart.

If additional family members wish to make more than a one-time payment towards your bill, we are able to set up an account for them to pay online.

### **Communications:**

Emails and text messages can be sent from teachers or administration to your account. Please check this periodically. Directly emailing teachers is available.

### **Grades and Attendance:**

Grades and attendance can be viewed on the website in detail. Preferences can be set to notify you if a score is recorded under a specific percentage that you can set. Overall grade and each individual grade is available.

Parents, this program is meant to be a benefit to you. It is our desire that you are involved and informed in your student(s) education. If you have any questions, please call the school at 989-743-6700.